

GOVERNMENT OF ASSAM
PENSION & PUBLIC GRIEVANCES DEPARTMENT
DISPUR::::GUWAHATI::6

NO.PPG(P)350/2011/9 Dated

Dispur, the 16th November, 2011.

From : Md. M.U. Ahmed, IAS,
Secretary to the Govt. of Assam,
Pension & Public Grievances Department.

To : 1. All Additional Chief Secretaries to the Govt. of Assam.
2. All Principal Secretaries of all Administrative Department.
3. All the Commissioner & Secretary/ Secretary.
4. All Heads of Departments.

Sub : Simplified proforma regarding retirement of Government servant to avoid delay in Payment of Pension capturing essential information for the coming five years for 2012-2016.

Sir,

I am directed to inform you that the Hon'ble Chief Minister, Assam has expressed concern over the delay in the settlement of pension cases under the State Government. It has come to the notice of the Government that delay in submission of pension papers to the A.G. (A&E) Assam and Directorate of Pension, Assam as the case may be by the Competent Authority resulting hardship to the retired Govt. servant for which Government is to face embarrassing situation and even Government have to compensate the pensioner by the interference of the Hon'ble High Court from time to time.

In this connection, it may be mentioned here that Govt. has already instructed to all concerned for expeditious disposal of the pension cases enabling the retired Govt. servant to get their retirement benefits immediately after their retirement vide this Department Notification No.PPG(P)254/93/85 dated 29/10/99 ,followed by O.M. No.PPG(P)317/201 1/ 10 dated 26/9/2011.

Now, it is decided that the reasons (circumstances) for delay in submission of pension papers to the Proper Authority for final disposal by the concerned Department are to be identified and suitable remedial steps to /avoid delay in submission as well as for prompt disposal of pension cases are to be taken by the Government to avoid further complicity and to ensure timely settlement of pension cases of various Department.

For this purpose Government in the P & P.G. Department have prepared and adopted a simplified proforma capturing of all essential information regarding retirement of Government servant during the next five years w.e.f. 1-1-2012 to 31-12-2016 (copy enclosed Annexure-I) indicating numbers of Government servant to be retired year-wise.

All the Administrative Department are requested to submit consolidated statement on the basis of the report received from the concerned Heads of Department/District Office as per prescribed Proforma stated above within 30(thirty) days from the date of receipt of this letter positively.

As regards the information of the retiree prior to 1/1/2012 an update report should also be furnished accompanied by the report as called for, for the period 2012-2016 for kind appraisal of the Hon'ble Chief Minister.

Contd..2/-

While submitting the report indication should be there that the report submitted by the Department is Authenticated and the same is approved by the Head of Administrative Department.

Yours faithfully,

Secretary to the Govt. of Assam,
Pension & Public Grievances Department.

Memo NO.PPG(P)350/2011/9-A

Dated Dispur, the 16th November, 2011.

Copy to

1. Sri P.K. Chowdhary, I.A.S., Additional Chief Secretary, Programme Implementation and Monitoring Cell, Chief Minister's Secretariat for kind information with reference to the letter No.CMS/PIMC/2011/17/1 dated 12/9/2011 and also the reviewed meeting of 24/ 10/2011.
2. P.S. to the Hon'ble Chief Minister for kind appraisal of the Chief Minister.
3. P.S. to the Hon'ble Minister, Pension & Public Grievances Deptt.
4. P.S. to the Chief Secretary, Assam.
5. P.S. to the Chief Information Commissioner, Assam.

By order etc.,
Secretary to the Govt. of Assam,
Pension & Public Grievances Department.

