

GOVERNMENT OF ASSAM
PENSION & PUBLIC GRIEVANCES DEPARTMENT
DISPUR:::::GUWAHATI::6

NO.PPG(P)350/2011/11

Dated Dispur, the 17th Dec, 2011.

From : Smti A.I. Kathar, ACS,
Deputy Secretary to the Govt. of Assam,
Pension & Public Grievances Department.

To : 1) All Additional Chief Secretaries to the Govt. of Assam.
2) All Principal Secretaries of all Administrative Department.
3) All the Commissioner & Secretary// Secretary
4) All Heads of Department.

Sub : **Simplified proforma regarding retirement of Government servant to avoid delay in Submission/Payment of Pension capturing essential information for the coming five years for 2012 - 2016.**

Ref : This Department letter No.PPG(P) 350/2011/9 dated 16/11/2011.

Sir,

I am directed to refer to this Departments letter quoted above and to request you kindly to expedite submission of report as called for therein without further delay.

Yours faithfully.,

Deputy Secretary to the Govt. of Assam,
Pension &. Public Grievances Department.

Memo No- PPG(P) 350/2011/111-A

Dated Dispur, the 17th Dec, 2011.

Copy to :-

1. Sri. P.K.ChoWdhary, I.A.S, Additional Chief Secretary, Programme Implementation and Monitoring Cell, Chief Minister's Secretariat, for kind information with reference to the D.O. letter No.CMS/PIMC/2011/17/1 dated 12/9/2011 and also the reviewed meeting of 24/10/2011.
2. P.S to the Hon'ble Chief Minister for kind appraisal of the Chief Minister.
3. P.S to the Hon'ble Minister, Pension and Public Grievances Department.
4. P.S to the Chief Secretary, Assam.
5. P.S to the Chief information Commissioner, Assam.