

GOVERNMENT OF ASSAM
PENSION & PUBLIC GRIEVANCES DEPARTMENT
DISPUR:::::GUWAHATI::6

ORDERS BY THE GOVERNOR OF ASSAM
OFFICE MEMORANDUM

No.PPG(P)317/2011/10

Dated Dispur, the 26th Sept'2011.

It has come to the notice of the Government that delay in submission of Pension Papers to Accountant General, Assam and Directorate of Pension, Assam as the case may be the competent authority caused undue hardship to the pensioner for which Government is to face embarrassing situations and even sometimes the Government have to compensate the pensioner by the interference of Hon'ble High Court inspite of there is clear instruction issued by the Pension & Public Grievances Department vide Notification **No-PPG(P) 254/1993/85 dated 29/10/1999 where it is stated –**

1. In normal cases pension papers should be made ready before the 2(two) years of his/her retirement and the same should reach by A.G.(A&E), Assam and Directorate of Pension, Assam before six months of date of retirement enabling the pensioners to get the pension following the next month of his/her retirement.
2. In case of death before retirement, on receipt of death report of the Government Servant, the Competent Authority should send an intimation to his/her family/nominee (s) asking formal claims for family pension as well as for DCRG so that his/her family should get the pensionary benefit within one month from his/her death.
3. Service Book should be properly verified during the service period as per the provision of F.R's & S.R's and proper verification should be made with proper signature and Seal. At the time of sending the pension paper this needs to be properly verified so that there should not be any deficiency for enabling the pension sanctioning authority to sanction the pension within the stipulated time provided the pension case are submitted 6(six) months before retirement.

Cont...2/-

4. Work Charge employees whose services are regularized and entitled to pensionary benefits should be processed and properly Scrutinised the case as per this Deptt's O.M. No.PPG(P)83/89/1 dated 14/12/89 to avoid queries made by Accountant General as well as for early authorisation of Pension.
5. M.R. Workers whose service are regularised after deduction of initial 6(six) years also entitled to pensionary benefits w.e.f. 20/5/09 and for the purpose Govt. **O.M. No.PPG(P)88/2009/2 dated 20/5/09** and the clarification there on issued vide O.M. **No.PPG(P)88/06/69 dated 04/10/2010** may be followed after proper scrutiny, and examination of the Pension Papers after taking into account the Assam Services (Pension) Rules. F.R's & S.R's etc. in this regards.

In view of this, all concerned are once again requested to take necessary steps for timely submission of pension papers of the retired Government Servant. Further in this regards it is re-iterated that the Government guide lines/instructions issued vide Notification **No-PPG(P) 254/1993/85 dated 29/10/1999** and other guidelines/instruction issued from time to time should be strictly adhered to while submitting pension papers to Accountant General, Assam and Directorate of Pension, Assam as the case may be for final disposal to avoid complicity in future.

Sd-

(Md. M.U. Ahmed, IAS),
Secretary to the Govt. of Assam,
Pension & Public Grievances Deptt.

Memo No.PPG(P)317/2011/10-A

Dated Dispur, the 26ths Sept'2011.

Copy to :

1. All Additional Chief Secretaries to the Government of Assam.
2. Principal Secretary to the Chief Minister, Assam.
3. All Principal Secretaries/Commissioners/Secretaries to the Government Of Assam.
4. All Administrative Departments.
5. All Commissioners of Divisions.
6. All Heads of Department.

Contd...3/-

7. All Deputy Commissioners.
8. All Sub-Divisional Officers.
9. All Treasury Officer.
10. All Principal Secretaries of the Autonomous District Councils.
11. The Accountant General, Assam, Maidamgaon, Beltola, Guwahati-29.
12. The Director Pension, Assam, Housefed Complex, Last Gate, Dispur, Guwahati-06.
13. The S.O. to Chief Secretary, Assam, Dispur, Guwahati-06.
14. The Registrar Gauhati High Court, Panbazar, Guwahati-1.
15. The Director of Printing and Stationery, Assam, Bamunimaidam, Guwahati-21 for Publication in next issue of the Assam Gazette. He is also requested to supply 1000 (one thousand) copies of the same to this Department.

By order etc.

Deputy Secretary. to the Govt. of Assam,
Pension & Public Grievances Deptt.