

**GOVERNMENT OF ASSAM**  
**PENSION & PUBLIC GRIEVANCES DEPARTMENT**  
**DISPUR:::::GUWAHATI::6**

**OFFICE MEMORANDUM**

NO.FEG.10/2010/36

Dated Dispur, the 26<sup>th</sup> September, 2011.

**Sub : Clarification on Calculation of Earned Leave consequent upon enhancement of the maximum limit of Earned Leave in respect of staff of Vacation Department upto 150 days for leave encashment benefit respectively.**

It has come to the notice of the Government that a few Departments are coming to the Finance Department seeking clarification regarding calculation of leave encashment benefit against the Earned Leave accrued at credit in respect of the staff of vacation Department.

In terms of Finance Department's Notification No.FEG.18/93/31 dated 15-06-1995, O.M.No.FEG.4/2000/11, dated 21-2-2000, O.M.No.FEG.10/2010/10, dated 09-07-2010, and O.M.No.FEG.10/2010/pt/19, dated 09-06-2011, the matter is hereby clarified as follows :-

1. Consequent upon conversion of 20 days Half Pay Leave to 10 days Earned Leave vide Government's Notification No.FEG.18/93/31, dated 15-06-1995, a Government Servant under vacation Department is entitled @ 10 days Earned Leave per year w.e.f. 15-06-1995 i.e., the date of issue of the aforesaid Notification.

The accrual of Earned Leave as well as entitlement of leave encashment benefit was fixed by limiting upto a maximum 80 days vide O.M.No.FEG.4/2000/11, dated 21-02-2000.

2. Now, subsequently on enhancement of the maximum limit of Earned Leave as well as leave encashment benefit upto 150 days in respect of staff of vacation Department as per O.M.No.FEG.10/2010/10, dated 09-07-2010, w.e.f. 01-01-2010, shall be calculated on the Earned Leave accrued at credit prior to the date of 01-01-2010 i.e., on 31-12-2009 ( but in no way exceeding the maximum limit of 80 days on that date) at the rate of 10 days annually.

Contd....2/-

3. Similarly, on subsequent enhancement of maximum limit of accrual of Earned Leave as well as leave encashment benefit upto 300 days in respect of the staff of vacation Department as per O.M.No.FEG.10/2010/pt/19, dated 09-06-2011, w.e.f. 01-01-2011, shall be calculated on the Earned Leave accrued at credit prior to the date of 01-01-2011 i.e., on 31-12-2010 at the rate of 10 days annually.

Sd/- A.K. Bhutani, IAS  
Commissioner & Secy. to the Govt. of Assam,  
Finance (Estt.-A) Department.

Memo No.FEG.10/2010/36-A,

Dated Dispur, the 26<sup>th</sup> September,2011.

Copy forwarded to :-

1. A.G. ( A&E) Assam, Maidamgaon, Beltola, Ghy-29.
2. All Administrative Departments.
3. All Head of Departments.
4. Finance (Estt.-B) Department with a request kindly to circulate the O.M. among all the Sr. F.As/F.As/FAOs/TOs/Sub T.Os etc.
5. Director, Assam Government Press, Bamunimaidam, Guwahati-21 for publication in the next issue of Assam Gazette and to furnish 500 (five hundred) copies to this Department.

By order etc.  
O.S.D. to the Govt. of Assam,  
Finance (Estt.-A) Department.